

FINDING A VACACNY ANNOUNCEMENT

All open vacancy announcements are on the NJ DMAVA WE page <http://www.state.nj.us/military/hro/>. Click on **VACANCY ANNOUNCEMENT**

The screenshot shows the website for the New Jersey National Guard Human Resources Office. The page features a navigation menu with links for Home, TAC/Local Policies, Employee Relations, Recruitment & Placement, Position Management, AGR, Training, Relations/Use Actions, My Biz/My Workplace, SARC, and Contact Us. A large blue arrow points to a button labeled "VACANCY ANNOUNCEMENTS". Below this button is a section for "Upcoming Events/Hot Topics". The page also includes a "Mission Statement", "Resources" section with links to various documents, and a "Quick Links" section with a search bar and a "SUICIDE PREVENTION LIFELINE" advertisement.

VACANCY ANNOUNCEMENT

All the federal technician positions advertised on USA JOBS will be under FEDERAL TECHNICIAN VACANCY ANNOUNCEMENTS ON USAJOBS.GOV . This is the link to the vacancy announcement on USA JOBS.

Click on the POSITION TITLE

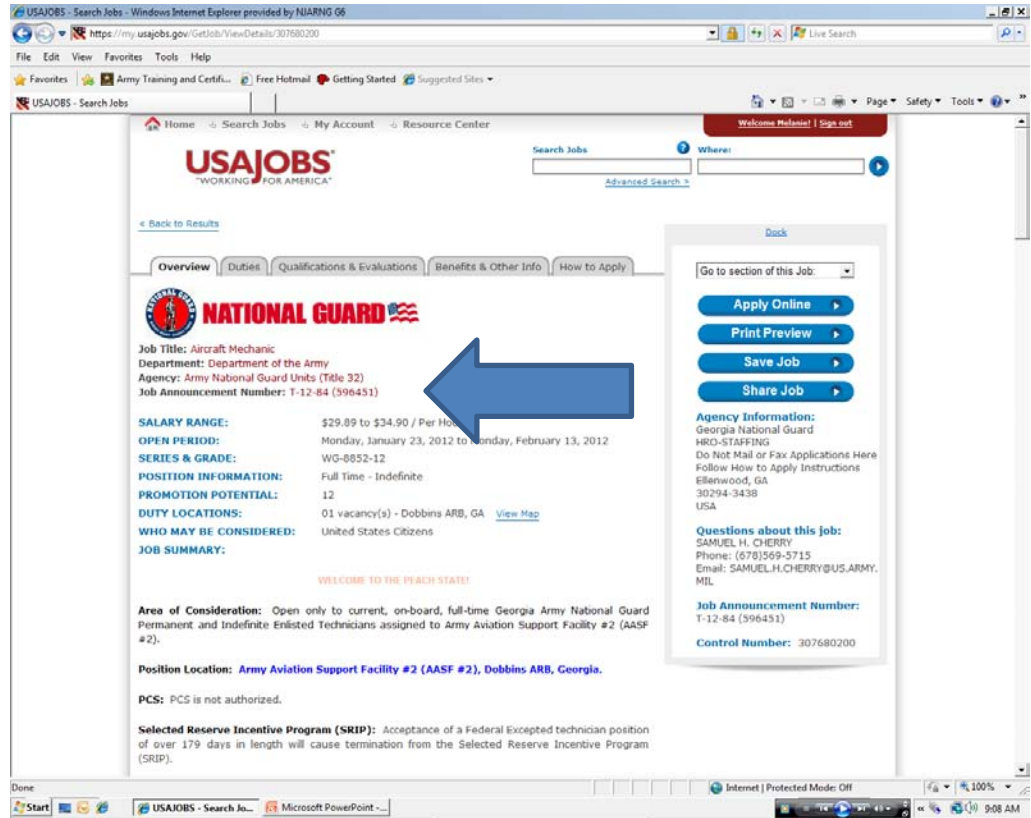
The screenshot shows a web browser window displaying a table of federal technician vacancy announcements. The table has five columns: VA Number, Job Title, Duty Station, Opening Date, and Closing Date. A blue arrow points to the row for VA Number 12 063 (668201), which is for a Logistics Management Specialist position at 108th Wing, McGuire AFB, opening on 05 June 2012 and closing on 05 July 2012.

VA Number	Job Title	Duty Station	Opening Date	Closing Date
N012-024 (674277)	Plane & Operations	JFHQ-33, Lawrenceville	31 May 2012	03 July 2012
N012-030 (672197)	Electronic Mechanic	AASF#1, LAKEHURST	29 May 2012	02 July 2012
N012-046 (651428)	Command and Control Specialist	108th Wing, McGuire AFB	11 May 2012	11 June 2012
N012-054 (666015)	Supervisory Aircraft Pilot	AASF #2, West Trenton	24 May 2012	25 June 2012
N012-056 (661240)	Aircraft Mechanic	177th FW, Egg Harbor Twp.	29 May 2012	12 June 2012
N012-057 (662123)	Aircraft Electrician	177th FW, Egg Harbor Twp.	29 May 2012	12 June 2012
N012 058 (662072)	Intelligence Operations Specialist	177th FW, Egg Harbor Twp.	30 May 2012	02 July 2012
N012-059 (667767)	Aircraft Mechanic	AASF#1, LAKEHURST	29 May 2012	02 July 2012
N012-060 (663055)	Financial Services Technician	USPFO, Fort Dix	04 June 2012	18 June 2012
N012-061 (666304)	Logistics Management Specialist	177th FW, Egg Harbor Twp.	30 May 2012	13 June 2012
N012-062 (674970)	Program Analyst	JFHQ-3DOMG, Lawrenceville	31 May 2012	03 July 2012
12 063 (668201)	Logistics Management Specialist	108th Wing, McGuire AFB	05 June 2012	05 July 2012

ADDITIONAL INFORMATION CONTACT:
New Jersey Army & Air National Guard
ATTN: HRD MSC
3650 Saylor's Pond Road Fort Dix, New Jersey 08640 7700
Comms: 609 562 0872 DSN: 944 0872

VACANCY ANNOUNCEMENT

The vacancy announcement will look like this. Next to the arrow in parenthesis is the VIN Number (Vacancy Identification Number). This is very important. When contacting HRO please provide the Vacancy Number 12- and the VIN#.



The screenshot shows a web browser window displaying a USAJOBS job announcement. The page is titled "USAJOBS - Search Jobs" and features the USAJOBS logo with the tagline "WORKING FOR AMERICA". The job details are for an "Aircraft Mechanic" position within the "National Guard". A blue arrow points to the "Job Announcement Number: T-12-84 (596451)". The page includes sections for "SALARY RANGE", "OPEN PERIOD", "SERIES & GRADE", "POSITION INFORMATION", "PROMOTION POTENTIAL", "DUTY LOCATIONS", "WHO MAY BE CONSIDERED", and "JOB SUMMARY". The "JOB SUMMARY" section includes a "WELCOME TO THE TRACH STATE!" message and details about the "Area of Consideration", "Position Location", "PCS", and "Selected Reserve Incentive Program (SRIP)". The right sidebar contains a "Dock" with buttons for "Apply Online", "Print Preview", "Save Job", and "Share Job", along with "Agency Information" and "Questions about this job".

USAJOBS
"WORKING FOR AMERICA"

Search Jobs Where:
Advanced Search

Home Search Jobs My Account Resource Center Welcome Malasia! Sign out

Overview Duties Qualifications & Evaluations Benefits & Other Info How to Apply

NATIONAL GUARD

Job Title: Aircraft Mechanic
Department: Department of the Army
Agency: Army National Guard Units (Title 32)
Job Announcement Number: T-12-84 (596451)

SALARY RANGE: \$29.89 to \$34.90 / Per Hour
OPEN PERIOD: Monday, January 23, 2012 to Monday, February 13, 2012
SERIES & GRADE: WG-852-12
POSITION INFORMATION: Full Time - Indefinite
PROMOTION POTENTIAL: 12
DUTY LOCATIONS: 01 vacancy(s) - Dobbins ARB, GA [View Map](#)
WHO MAY BE CONSIDERED: United States Citizens
JOB SUMMARY:

WELCOME TO THE TRACH STATE!

Area of Consideration: Open only to current, on-board, full-time Georgia Army National Guard Permanent and Indefinite Enlisted Technicians assigned to Army Aviation Support Facility #2 (AASF #2).

Position Location: Army Aviation Support Facility #2 (AASF #2), Dobbins ARB, Georgia.

PCS: PCS is not authorized.

Selected Reserve Incentive Program (SRIP): Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (SRIP).

Go to section of this Job:

Apply Online
Print Preview
Save Job
Share Job

Agency Information:
Georgia National Guard
HRO-STAFFING
Do Not Mail or Fax Applications Here
Follow How to Apply Instructions
Ellenwood, GA
30294-3438
USA

Questions about this job:
SAMUEL H. CHERRY
Phone: (678)569-5715
Email: SAMUEL.H.CHERRY@US.ARMY.MIL

Job Announcement Number:
T-12-84 (596451)
Control Number: 307680200

Done

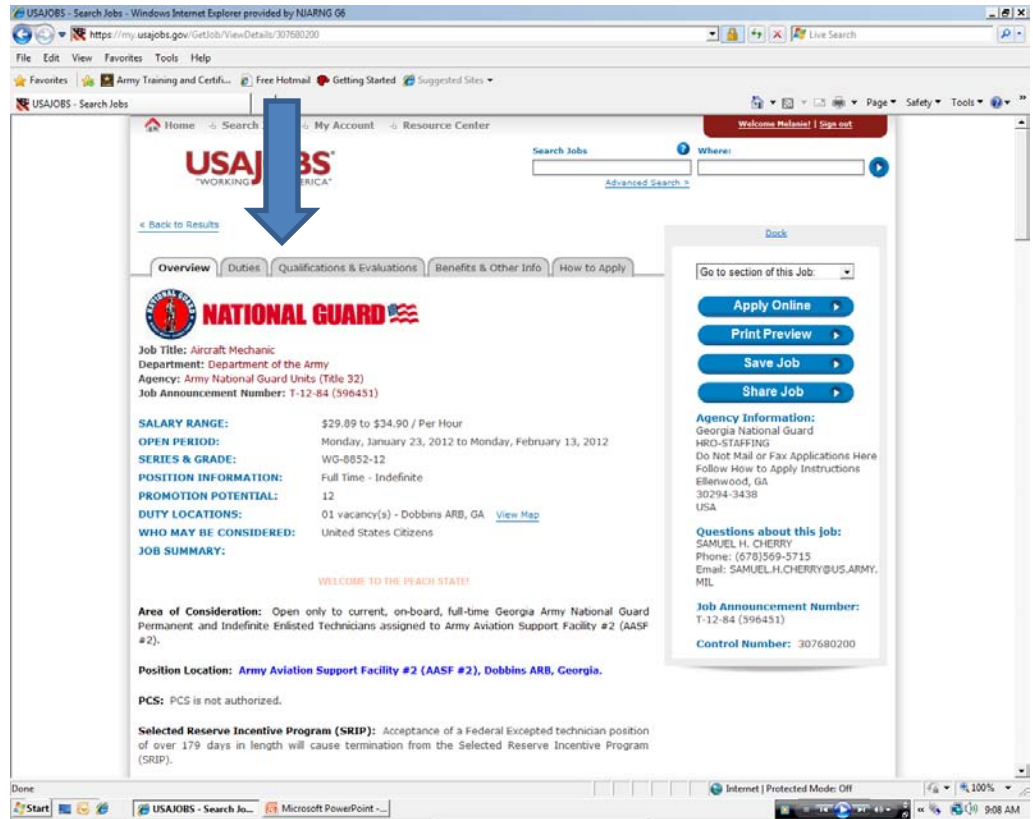
Internet | Protected Mode: Off

Start USAJOBS - Search Jo... Microsoft PowerPoint...

100% 9:08 AM

VACANCY ANNOUNCEMENT

Notice the tabs at the top. You can click on the tabs and it will take you to that section. Read the vacancy announcement very carefully it full of valuable information.



The screenshot displays the USAJOBS website interface. At the top, there are navigation tabs: Home, Search, My Account, and Resource Center. Below these is the USAJOBS logo and a search bar. A blue arrow points to the navigation tabs. The main content area shows a job announcement for an Aircraft Mechanic in the National Guard. The job details include:

- Job Title:** Aircraft Mechanic
- Department:** Department of the Army
- Agency:** Army National Guard Units (Title 32)
- Job Announcement Number:** T-12-84 (596451)
- SALARY RANGE:** \$29.89 to \$34.90 / Per Hour
- OPEN PERIOD:** Monday, January 23, 2012 to Monday, February 13, 2012
- SERIES & GRADE:** WG-8852-12
- POSITION INFORMATION:** Full Time - Indefinite
- PROMOTION POTENTIAL:** 12
- DUTY LOCATIONS:** 01 vacancy(s) - Dobbins ARB, GA [View Map](#)
- WHO MAY BE CONSIDERED:** United States Citizens
- JOB SUMMARY:** WELCOME TO THE Peach State!
- Area of Consideration:** Open only to current, on-board, full-time Georgia Army National Guard Permanent and Indefinite Enlisted Technicians assigned to Army Aviation Support Facility #2 (AASF #2).
- Position Location:** Army Aviation Support Facility #2 (AASF #2), Dobbins ARB, Georgia.
- PCS:** PCS is not authorized.
- Selected Reserve Incentive Program (SRIP):** Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (SRIP).

On the right side, there is a 'Dock' section with buttons for 'Apply Online', 'Print Preview', 'Save Job', and 'Share Job'. Below these are 'Agency Information' and 'Questions about this job'.

VACANCY ANNOUNCEMENT

OR scroll down the
vacancy announcement.

The screenshot shows a web browser window displaying a USAJOBS vacancy announcement. The browser's address bar shows the URL: <https://my.usajobs.gov/GetJob/ViewDetails/307680200>. The page content includes:

- of over 179 days in length will cause termination from the Selected Reserve Incentive Program (SRIP).**
- Type of Appointment:** This is a full-time, Excepted Indefinite, dual-status position which requires Georgia Army National Guard Membership.
- Job Summary:** This position is located in the Logistics function of an ARNG Army Aviation Support Facility (AASF). The AASF provides Aviation Unit Maintenance (AVUM), Aviation Intermediate Maintenance (AVIM), and aviation maintenance training for supported units. The purpose of this position is to act as the Aircraft Mechanic (Crew Chief) with responsibility for managing the operational readiness of one or more aircraft, and proficiency training of supported aviation unit personnel. Responsibilities include detailed technical oversight of individual aircraft's level of mission capabilities and projection of maintenance requirements to maintain individual aircraft operational readiness.
- Background Check:** Selectee may, at the option of the agency, be required to submit to criminal, credit history, and general background checks which will be evaluated by the agency prior to a final offer of employment and access into the Georgia National Guard Federal Technician or Active Guard/Reserve program.
- National Guard Membership:** This position requires military membership. It is designated for Georgia Army National Guard Enlisted incumbent(s) only. In accordance with ARNG regulations, incumbent performs duties necessary to accomplish military Aircraft Mechanic functions in support of programs essential to state Army National Guard daily operations, training and readiness missions.
- As a member of a Georgia Army National Guard unit, you will be required to train with your unit, normally one weekend a month and 15 days of annual training each year. Georgia Army National Guard units and members are subject to immediate call to federal or state active duty to meet national or state emergencies.**
- KEY REQUIREMENTS**
 - Must be a current U.S. Citizen.
 - Under 5 USC 2108 & 5 CFR 211, Veteran's Preference criteria does not apply.
 - Direct Deposit Earning is Mandatory.
 - Military Requirement: Enlisted; CMP: 15; MOS: 94LR.
- DUTIES:** [Back to top](#)
 - Manages, monitors or performs overall maintenance, servicing, inspections and documentation

On the right side of the page, there is a sidebar with the following information:

- Go to section of this Job:** (Dropdown menu)
- [Apply Online](#)
- [Print Preview](#)
- [Save Job](#)
- [Share Job](#)
- Agency Information:**
Georgia National Guard
HRD-STAFFING
Do Not Mail or Fax Applications Here
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30294-3438
USA
- Questions about this job:**
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Phone: (678)569-5715
Email: SAMUEL.H.CHERRY@US.ARMY.MIL
- Job Announcement Number:**
T-12-84 (596451)
- Control Number:** 307680200

The Windows taskbar at the bottom shows the Start button, active windows for 'USAJOBS - Search Jo...', and 'Microsoft PowerPoint...', along with system tray icons and the time '9:09 AM'.

VACANCY ANNOUNCEMENT

Another view of
the vacancy
announcement

The screenshot shows a web browser window displaying a USAJOBS vacancy announcement. The browser's address bar shows the URL: <https://my.usajobs.gov/GetJob/ViewDetails/307690209>. The page content is as follows:

be required of this position:

- Manages, monitors or performs overall maintenance, servicing, inspections and documentation for one or more highly technical, high performance military aircraft.
- Performs preflight, thru flight, and post-flight inspections and scheduled or unscheduled maintenance.
- Serves as the technical authority to identify and advise on requirements for airframe, mechanical, electrical/environmental, avionics, engine, and pneudraulic repairs on assigned aircraft.
- Works closely with maintenance supervisor(s) and production control personnel to report and maintain current aircraft status.
- Ensures Unit Level Logistics-Aviation (ULLS-A) and other aircraft documentation accurately reflects status and air worthiness of assigned aircraft.
- Clears Red X status symbols on aircraft forms for work performed by others.
- Plans, develops and conducts proficiency training during the technician work week to a multi-faceted workforce comprised of Full Time Support (FTS) and supported unit personnel.
- Prepares for and participates in various types of readiness evaluations, inspections, mobilization and support exercises.
- Complies with safety, fire, security, environmental, and housekeeping regulations.
- Performs other duties as assigned.

QUALIFICATIONS REQUIRED: [Back to top](#)

General Experience: Must have experience or training that has provided the candidate with the skill to remove and replace aircraft parts, accessories, and components, and to make adjustments and settings according to established specifications. Must be skilled in the use of hand tools and test equipment.

Specialized Experience: Must have a minimum of 18 months specialized experience installing, adjusting, aligning, troubleshooting and functionally testing the various major and minor mechanical and pneudraulic systems on an aircraft during overhaul or modification. Experience coordinating the work of other mechanics, and scheduling maintenance to ensure completion of critical actions and optimum work flow. Must have the ability to instruct lower graded mechanics, military and other personnel in the disassembly and re-assembly of crash damaged engines, transmissions, gear boxes, hydraulic components, and fuel controls sufficient for the exhibit to be returned to its shipping container.

Knowledge, Skills and Abilities (KSAs): Applicants who meet the eligibility requirements will be further evaluated by the Selecting Official based on the following KSAs considered essential to perform the duties and responsibilities of this position.

- Ability to do diversified work with tools and equipment, requiring extreme caution in maintaining close dimensions.
- Ability to diagnose trouble and determine remedy where overall knowledge of all systems of aircraft is required.
- Ability to inspect aircraft, determine mechanical deficiencies and analyze results

Agency Information:
Georgia National Guard
HRG-STAFFING
Do Not Mail or Fax Applications Here
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Ellenwood, GA
30294-3438
USA

Questions about this job:
SAMUEL H. CHERRY
Phone: (678)569-5715
Email: SAMUEL.H.CHERRY@US.ARMY.MIL

Job Announcement Number:
T-12-84 (596451)

Control Number: 307680200

The browser's taskbar shows the Start button, USAJOBS - Search Jo..., and Microsoft PowerPoint... The system tray shows the Internet | Protected Mode: Off indicator, a volume icon, a network icon, and the time 9:09 AM.

VACANCY ANNOUNCEMENT

The applicant will need to provide a copy of a RIP (For ANG) and a PQR (for ARNG). There may be other required document the applicant may need to add to their application package. Read the vacancy announcement very carefully. Also there is a questions at the end of the questionnaire reminding the applicant of these documents.

The screenshot shows a web browser window displaying a job announcement on the USAJOBS website. The browser's address bar shows the URL: <https://my.usajobs.gov/GetJob/ViewDetails/307680200>. The page content includes:

- Knowledge, Skills and Abilities (KSAs):** Applicants who meet the eligibility requirements will be further evaluated by the Selecting Official based on the following KSAs considered essential to perform the duties and responsibilities of this position.
 - Ability to do diversified work with tools and equipment, requiring extreme caution in maintaining close dimensions.
 - Ability to diagnose trouble and determine remedy where overall knowledge of all systems of aircraft is required.
 - Ability to inspect aircraft, determine mechanical deficiencies and analyze results.
 - Ability to interpret instructional material, schematics and specifications for complex mechanical problems on assigned aircraft.
- Other Requirements:** Candidates must have a valid state driver's license.
- National Guard Compatibility:** Once an applicant is selected and prior to being placed in the technician Aircraft Mechanic position, the selectee must be assigned to a compatible unit in the Georgia Army National Guard as an Enlisted member in either CMF: 15 or MOS: 94L/R. **Rank inversion is strictly prohibited.**
- Wear of the Army uniform as prescribed by AR/NGB/GA NGR is required for incumbent of this position. Acceptance of this position constitutes concurrence with this requirement as a condition of employment.**
- Preplacement Medical Requirements:** Selectee will be required to undergo medical testing, at the government's expense, prior to beginning employment. Medical tests are used to determine fitness and eligibility for employment.
- Optional Form 78 (Certificate of Medical Examination)** will be used to determine the fitness and eligibility for employment. Upon review of results, the Human Resources Officer will approve selection, require additional medical information or find selectee medically disqualified for employment and withdraw said offer.

HOW YOU WILL BE EVALUATED:

Once the application process is complete, a review of your resume and supporting documentation will be made and compared against your responses to the assessment questionnaire to determine if you are qualified for this job. The numeric rating you receive is based on your responses to the questionnaire.

The score is a measure of the degree to which your background matches the knowledge, skills, and abilities required for this position. If, after reviewing your resume and/or supporting documentation, a determination is made that you have inflated your qualifications and/or experience, you may lose consideration for this position.

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On the right side of the page, there are several interactive buttons: "Go to section of this Job", "Apply Online", "Print Preview", "Save Job", and "Share Job".

VACANCY ANNOUNCEMENT

Benefits

Please follow all instructions carefully. Errors or omissions may affect your rating. Your qualifications will be evaluated on the following competencies (knowledge, skills, abilities and other characteristics).

BENEFITS: [Back to top](#)

The Federal Government offers a comprehensive benefits package. Explore the major benefits offered to most Federal employees at <http://www.usajobs.gov/ResourceCenter/Index/InteractiveBenefits#icc>.

OTHER INFORMATION:

Males born after 31 December 1959 must be registered or exempt from Selective Service (see www.sss.gov).

HOW TO APPLY: [Back to top](#)

To apply for this position, you must provide a complete Application Package which includes:

1. Your **résumé** or **OF 612**;
2. A complete **Assessment Questionnaire**;

Note: Your resume must include the mandatory information as outlined on <http://www.gahro.com/>, "Instructions for Completing a Resume".

The complete Application Package must be submitted by 11:59 PM (EST) on Monday, February 13, 2012.

To begin the process, click the Apply Online button to create an account or log in to your existing USAJOBS account. Follow the prompts to complete the assessment questionnaire. Please ensure you click the Submit My Answers button at the end of the process.

Note: To return to a previously Saved or Incomplete application, you may use the following link: <https://applicationmanager.gov/>.

To fax supporting documents you are unable to upload, complete this cover page <http://staffing.com.gov/pdf/usascover.pdf> using the following Vacancy ID: 596451. Fax your documents to **1-478-757-3144**.

If you cannot apply online:

Go to section of this Job:

- [Apply Online](#)
- [Print Preview](#)
- [Save Job](#)
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HRO-STAFFING
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Job Announcement Number:
T-12-84 (596451)

Control Number: 307680200

Done

Internet | Protected Mode: Off

Start | USAJOBS - Search Jo... | Microsoft PowerPoint...

9:10 AM

VACANCY ANNOUNCEMENT

HOW TO APPLY

OPTION A: Apply Online

OPTION B: FAXING

The screenshot shows a web browser window displaying a USAJOBS job announcement. The browser's address bar shows the URL: <https://my.usajobs.gov/GetJob/ViewDetails/307680200>. The page content includes:

- Instructions:** Please follow all instructions carefully. Errors or omissions may affect your rating. Your qualifications will be evaluated on the following competencies (knowledge, skills, abilities and other characteristics).
- BENEFITS:** The Federal Government offers a comprehensive benefits package. Explore the major benefits offered to most Federal employees at <http://www.usajobs.gov/ResourceCenter/Index/InteractiveBenefitsFicc>.
- OTHER INFORMATION:** Males born after 31 December 1959 must be registered or exempt from Selective Service (see www.sss.gov).
- HOW TO APPLY:**
 - To apply for this position, you must provide a complete Application Package which includes:
 1. Your **résumé or OF 612**;
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 - If you cannot apply online:

On the right side of the page, there is a sidebar with the following information:

- Buttons:** Apply Online, Print Preview, Save Job, Share Job.
- Agency Information:** Georgia National Guard HR3-STAFFING. Do Not Mail or Fax Applications Here. Follow How to Apply Instructions. Ellenwood, GA 30294-3438 USA.
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